



403(b) Retirement Savings Plan **Summary Plan Description**

This booklet is a Summary Plan Description (SPD) and summarizes the important information contained in the Trinity Health 403(b) Retirement Savings Plan (Plan) as in effect on January 1, 2009.

The information contained in this SPD is accurate as of January 2009. The provisions of the Plan described in this SPD may be changed from time to time. The most current version of the SPD will always be posted on the Retirement Program website at <https://retirementprogram.trinity-health.org>. If you are unable to access the website or to print a copy of the SPD from the website, you may request one from Diversified Investment Advisors (Diversified) by calling 800.394.5240 or the Retirement Program Office by:

- Phone at 800.793.4733,
- E-mail at franks@trinity-health.org, or
- Regular mail at the Retirement Program Office, 34605 Twelve Mile Road, Farmington Hills, Michigan 48331.

This SPD is not intended to describe every possible situation that could occur, but it does address most situations. If there is a conflict between any of the information in this SPD and the terms of the applicable Plan documents, the Plan documents will govern. The formal Plan documents are the only sources upon which you may properly rely to determine your benefits and rights under the Plan. The Plan has changed several times over the years, and may be amended again in the future. Your rights are determined by the Plan in effect at the time you terminate employment.

At any time, you may review or obtain a copy of the current Plan documents, or a previous Plan document if relevant to you. To do so, contact the Retirement Program Office at 800.793.4733 or your local Human Resource representative. Although a Human Resource representative will help you obtain information about your Retirement Program, they cannot make a binding determination as to your rights or benefits under the Plan. Only the Plan Administrator of the Plan has that right.

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Understanding the Trinity Health Retirement Program

The Trinity Health Retirement Program consists of several different retirement plans. Employers affiliated with Trinity Health Corporation participate in one or more of the plans in the Retirement Program. This booklet describes only the Trinity Health 403(b) Retirement Savings Plan.

The Trinity Health Retirement Program was designed to provide benefits that meet the diverse needs of our workforce. It is a program that gives consideration to associates at all salary levels, supports Trinity Health's mission, values, and key cultural characteristics, and is easy for associates to understand. It is also a very important part of your benefits package. When combined with your personal savings and Social Security, the Trinity Health Retirement Program provides the tools you need for a financially secure retirement. By utilizing all of these resources, both you and Trinity Health work together to create balanced income sources during retirement to help financially secure your future.

DEFINITIONS

The following provides you with definitions of many of the benefit terms used throughout the SPD. These words, when capitalized, have the meaning set forth below.

Beneficiary — The person you designate to receive your Plan benefit after your death. Your surviving spouse is your Beneficiary if you are married. If you are married, you may select a Beneficiary other than your spouse, but only with the consent of your spouse. If you are married and designate your spouse as your Beneficiary, and your marriage is later terminated, your spouse will remain your Beneficiary unless and until you change your Beneficiary. If you are not married, you must select a person or persons to be your Beneficiary. If there is no spouse or designated Beneficiary, death benefits will be paid to your estate. You may designate your Beneficiary and change your Beneficiary by contacting your local Diversified representative, calling Diversified at 800.394.5240, or logging onto the Retirement Program website at <https://retirementprogram.trinity-health.org>. You may also designate your Beneficiary and change your Beneficiary by using a Beneficiary designation form. To obtain a Beneficiary designation form for the Plan contact your local Diversified On-Site Representative, call Diversified at 800.394.5240, or log onto the Retirement Program website at <https://retirementprogram.trinity-health.org>.

If your surviving spouse or other designated Beneficiary is convicted of a crime of having caused your death (i.e., murder, manslaughter or a similar crime), such Beneficiary shall not be entitled to receive your Plan benefit after your death. Your remaining named Beneficiary(ies) or contingent Beneficiary(ies) (or, if none, your estate) shall receive your Plan benefit after your death. In addition, if your surviving spouse or other designated Beneficiary who would otherwise receive some or all of your Plan benefit after your

death is charged with a crime of having caused your death, his/her share of your Plan benefit shall not be payable until the criminal case is resolved through conviction or acquittal.

Code — The Internal Revenue Code of 1986, as amended.

Compensation — Compensation generally means your W-2 wages for a year plus your 403(b) and/or 401(k) elective contributions and any contributions you make to your Employer's flexible benefit plan that year less any severance pay, cashouts of paid time off, and other special payments that year. For a detailed description of what is considered as Compensation, please refer to Appendix A.

The Compensation used for determining benefits in the Plan is limited by the federal government. The limit is \$245,000 for 2009 and may be adjusted for inflation in future years.

Employer — Trinity Health Corporation is the sponsoring employer of all of the plans in the Trinity Health Retirement Program. The Employers in this Plan include Trinity Health Corporation, each entity that is one of Trinity Health Corporation's Related Employers that is exempt from federal income taxes (unless the Plan Administrator expressly permits such entity not to be a participating Employer in the Plan), and any affiliated organizations of Trinity Health Corporation that are exempt from federal income taxes and that have elected to participate in the Plan with the consent of the Plan Administrator. A list of the participating Employers may be requested from the Retirement Program Office. The level of benefits provided may vary from Employer to Employer.

Employer Discretionary Contribution — Your Employer may make an Employer Discretionary Contribution on your behalf to the Plan each Plan Year. The amount, if any, your Employer contributes as an Employer Discretionary Contribution for a Plan Year will be determined in the Employer's sole discretion.

Employer Matching Contribution — Effective July 1, 2009, if you are a participant in, and make payroll deduction contributions to, the Plan, your Employer may make an Employer Matching Contribution to your Plan account. However, except to the extent Employer Matching Contributions to the Plan are required under the terms of a collective bargaining agreement or your Employer elects to make Employer Matching Contributions to the Plan, effective as of July 1, 2009, your Employer will not make any Employer Matching Contributions to the Plan.

Hours of Service — Each hour you work and are paid, or entitled to be paid, by a participating Employer. Hours of Service also include other hours you are paid by your Employer, such as vacations, holidays, sick leave, severance, jury duty, military duty, and approved leaves of absence, up to a

maximum of 501 hours for any continuous period. You do not earn Hours of Service for time during which you receive workers' compensation, unemployment compensation, and medical reimbursement payments or for vacation or paid time off (PTO) payments that are cashed out annually or at termination of employment. For a detailed description of what is considered as Hours of Service, please refer to Appendix A.

Normal Retirement Age — Age 65.

Plan — The Trinity Health 403(b) Retirement Savings Plan.

Plan Year — Same as a calendar year, January 1 – December 31.

Related Employer — A controlled group of corporations (as defined in Code Section 414(b)), trades or business (whether or not incorporated) which are under common control (as defined in Code Section 414(c)), or an affiliated service group (as defined in Code Sections 414(m) and (o)). If an Employer is a member of a group of Related Employers, the term “Employer” includes the Related Employers for several Plan purposes including crediting Hours of Service and determining years of Vesting Service. However, only an Employer may make contributions to the Plan, and only an associate employed by an Employer is eligible to participate in this Plan.

Trinity Health — As used in this SPD, Trinity Health refers not only to Trinity Health Corporation, but also to all entities which are Related Employers of Trinity Health Corporation, all entities that are participating Employers in the Plan, and their Related Employers.

Vesting Service — Determines your eligibility to receive your Plan account balance upon termination of participating employment. You earn one year of Vesting Service for working at least 1,000 Hours of Service in a Plan Year. You will not earn **any** Vesting Service for any Plan Year in which you earn less than 1,000 Hours of Service. Service at some participating Employers prior to a specific date may or may not be counted for Vesting Service. To see if you may have excluded or included service, please contact your Human Resources department or the Retirement Program Office at 800.793.4733.

You become vested in the Employer Matching Contributions and Employer Discretionary Contributions made to your Plan account, if any, when you complete three (3) years of Vesting Service or attain age 65 while still actively working at a Trinity Health institution.

Trinity Health 403(b) Retirement Savings Plan

WHAT IS THE RETIREMENT SAVINGS PLAN?

Your Trinity Health Retirement Savings Plan is a 403(b) plan where associates may elect to defer a portion of current wages on a pre-tax basis. The term “403(b)” refers to the section of the Code that permits the tax deferral of wages into a retirement savings plan.

If your Employer was an adopting employer of the Holy Cross Employee Savings Plan on December 31, 2001, you may also be eligible to contribute to the Plan on an after-tax basis. The Plan provisions regarding pre-tax contributions (e.g., how to make pre-tax contributions) generally apply to after-tax contributions unless stated otherwise.

WHO IS ELIGIBLE FOR THE 403(B) RETIREMENT SAVINGS PLAN?

All associates of participating Employers that are “tax-exempt” entities are eligible to become participants in the Plan at the later of their date of hire or the date their Employer becomes a participating Employer, except:

- associates who, based on their location, are participating in the 401(k) Retirement Savings Plan, and
- leased employees or independent contractors.

WHEN MAY I FIRST PARTICIPATE IN THE PLAN?

You may enroll in the Plan any time after the later of your date of hire or the date your Employer becomes a participating Employer. Your pre-tax contributions will be deducted as soon as administratively practicable from your first paycheck following your enrollment. You may change an existing contribution agreement at any time and you may stop contributions at any time. To enroll in the Plan, please contact your local Diversified On-Site Representative, call Diversified at 800.394.5240, or log onto the Retirement Program website at <https://retirementprogram.trinity-health.org>.

HOW DO I MAKE CONTRIBUTIONS?

When you sign up for the Plan, you indicate how much you want to contribute each payroll period. You may contribute a percentage of pay or a flat dollar amount not to exceed 75 percent of your Compensation on a pre-tax basis. You can start, increase, decrease, or stop your payroll deduction contributions at any time. To make a change in your pre-tax contributions, please contact your local Diversified On-Site Representative, call Diversified at 800.394.5240, or log onto the Retirement Program website at

<https://retirementprogram.trinity-health.org>. For additional information, contact your local Diversified On-Site Representative or call Diversified at 800.394.5240.

WHAT ARE THE TAX BENEFITS?

If you make pre-tax contributions, you receive an immediate tax savings because federal and state income taxes are not withheld on associates' pre-tax contributions to the Plan. (Pre-tax contributions to the Plan are subject to "FICA" or Social Security and Medicare taxes and to some local income taxes.) All earnings accumulate on a tax-deferred basis as well. Your pre-tax contributions and earnings become taxable income only when distributed to you. Distributions normally begin at retirement, when you may be in a lower tax bracket, and thus you may pay lower taxes on your retirement income.

Depending on your income level, you also may be eligible for additional tax savings if you qualify for the federal tax credit. Please see your tax advisor to determine if you are eligible.

If your location offers after-tax contributions and you are eligible to make after-tax contributions to the Plan, you do not save on federal and state income taxes but you do not pay current taxes on the investment earnings from your after-tax contributions. The earnings remain in your account, where they can grow until the account is distributed to you. At that time, you would pay income taxes only on the account earnings.

IS THERE A MAXIMUM AMOUNT I MAY CONTRIBUTE?

Yes. You may make pre-tax contributions up to the annual maximum permitted by law. The maximum legal limit is currently \$16,500 (2009) and is likely to increase in future years. There are special cases where you can contribute more if you have 15 or more years of service and averaged \$5,000 or less in annual contributions over the 15-year period. You may find out if you qualify by contacting your local Diversified representative. The Plan also maintains a contribution limit of 75 percent of Compensation. If associate contributions to the Plan exceed either the legal or Plan limits, the excess will be returned to the affected associates within the time period allowed by law.

If your location offers after-tax contributions and you are eligible to make after-tax contributions to the Plan, you may contribute after-tax dollars up to 25 percent of your Compensation. In addition, a dollar limit (\$49,000 for 2009) applies to all contributions to the Plan for a single associate other than catch-up contributions. This limit may also affect how much you can contribute on a pre-tax or after-tax basis.

Furthermore, pre-tax contributions, after-tax contributions and Employer Matching Contributions of highly compensated associates may be limited by the percentage of annual compensation that will meet the non-discrimination provisions of Code Sections 403(b) and 401(m) and related Treasury Regulations. Affected associates will be informed if contributions must be limited or refunded under these rules.

An associate of Sisters of Mercy of the Americas West Midwest Community, Inc., Mercy Education Project, or McAuley Center may make pre-tax contributions to the Plan after June 30, 2008 only if such associate was a participant on June 30, 2008. Associates of Sisters of Mercy of the Americas West Midwest Community, Inc., Mercy Education Project, or McAuley Center may not make pre-tax contributions to the Plan after December 31, 2008.

Catch-Up Contributions

If you are at least age 50 at any time during the year, you may contribute up to an additional \$5,500 (annual amount for 2009). This is referred to as a catch-up contribution. The catch-up contribution limit is subject to cost-of-living adjustments each year in \$500 increments.

An associate of Sisters of Mercy of the Americas West Midwest Community, Inc., Mercy Education Project, or McAuley Center may make catch-up contributions to the Plan after June 30, 2008 only if such associate was a participant on June 30, 2008. Associates of Sisters of Mercy of the Americas West Midwest Community, Inc., Mercy Education Project, or McAuley Center may not make catch-up contributions to the Plan after December 31, 2008.

ARE MY CONTRIBUTIONS MATCHED?

No Employer Matching Contributions will be made to the Plan on or after July 1, 2009, unless required by a collective bargaining agreement that covers you or your Employer elects to make Employer Matching Contributions to the Plan. You may find out if Employer Matching Contributions to the Plan are required by a collective bargaining agreement that covers you by contacting your local union representative. You may find out if your Employer has elected to make Employer Matching Contributions to the Plan by contacting your local Diversified On-Site Representative.

If your Employer makes Employer Matching Contributions to the Plan, except as otherwise provided in a collective bargaining agreement that covers you or as otherwise elected by your Employer, your Employer will match your pre-tax contributions at 100 percent on the first \$500 you contribute, plus 50 percent on any additional contributions you make over \$500 up to a maximum percentage of your annual Compensation or \$500, whichever is greater. The maximum match percentage varies by Employer and

can be changed from time to time. In addition, your maximum match percentage may be one percent less than the maximum match percentage for your Employer if you were a Holy Cross associate who elected to keep potential eligibility for retiree health care. Check with your Human Resources department for the maximum match percentage that applies to you.

If you transfer to a location with a different match percentage, your match will be determined by the new location. You will not receive Employer Matching Contributions on any after-tax contributions you make to the Plan.

WILL MY EMPLOYER MAKE ANY OTHER CONTRIBUTIONS TO MY PLAN ACCOUNT?

Your Employer may make an Employer Discretionary Contribution to your account in the Plan. Your Employer has the sole discretion to determine the amount, if any, of an Employer Discretionary Contribution it will make to the Plan for a Plan Year. You may find out if your Employer has elected to make Employer Discretionary Contributions to the Plan by contacting your local Diversified On-Site Representative.

CAN I ROLLOVER OR TRANSFER FUNDS FROM OTHER PLANS OR AN IRA TO THIS PLAN?

An associate of a participating Employer may rollover amounts tax free to the Plan directly from another employer's 403(b), 401(k), or other qualified plan, an eligible 457(b) governmental deferred compensation plan, an IRA, or any other source permitted by law in accordance with the procedures established by the Plan Administrator.

An associate of a participating Employer may transfer amounts tax free to the Plan directly from another employer's 403(b) in accordance with the law and the procedures established by the Plan Administrator.

Please contact your local Diversified On-Site Representative for information regarding how to make a rollover or transfer contribution to the Plan.

An associate of Sisters of Mercy of the Americas West Midwest Community, Inc., Mercy Education Project, or McAuley Center may make rollover or transfer contributions to the Plan after June 30, 2008 only if such associate was a participant on June 30, 2008. A participant who is an associate of Sisters of Mercy of the Americas West Midwest Community, Inc., Mercy Education Project, or McAuley Center may not make rollover or transfer contributions to the Plan after December 31, 2008.

WHEN DO I BECOME VESTED?

You are always 100 percent vested in any pre-tax or after-tax associate contributions, rollover contributions, and/or transfer contributions you make to the Plan, regardless of your length of service.

To become vested in any Employer Matching Contributions and/or Employer Discretionary Contributions made to your Plan account, you must complete three years of Vesting Service (three years at a minimum of 1,000 Hours of Service per year) or reach your Normal Retirement Age while you are an active associate at a Trinity Health institution.

WHO IS THE RETIREMENT SAVINGS PLAN'S SERVICE PROVIDER?

Diversified is the Plan's service provider. Diversified has assigned representatives to Trinity Health to assist in enrolling associates and meeting their ongoing service needs. To contact a Diversified representative call 800.394.5240, visit the Retirement Program website at <https://retirementprogram.trinity-health.org>, or contact the local Diversified On-Site Representative that may be assigned to your location.

WHAT INVESTMENT OPTIONS ARE AVAILABLE?

The Trinity Health 403(b) Retirement Savings Plan was designed to offer participants a wide variety of investment options, flexibility, and, depending on the investment option(s) you select, the potential for higher returns (with additional risk) as compared to a fixed interest product alone. The Plan offers a range of investment options that may be used to help meet almost any investment goal and level of risk tolerance.

There are several investment options available through the Plan, plus the option to elect to participate in the Charles Schwab self-directed Personal Choice Retirement Account (PCRA). The PCRA gives you access to over 2,000 additional investment options. If you elect the PCRA option, you will pay a flat annual account fee of \$50, which is deducted from your Plan account with Diversified each January. All contributions are first made directly to Diversified and then can be transferred to the PCRA by contacting Diversified at 800.394.5240 or via the Retirement Program website at <https://retirementprogram.trinity-health.org>. More information about the PCRA can be found in the Schwab PCRA brochure, available from the Retirement Program website at <https://retirementprogram.trinity-health.org>.

Information about the investment options provided under the Plan can be obtained from the Retirement Program website at <https://retirementprogram.trinity-health.org>. Each of these investment options has a specific investment objective and associated risk level. For more detailed information about the funds or

to request a prospectus, please contact your local Diversified On-Site Representative or call Diversified at 800.394.5240.

Transfers among the investment fund options available through the Plan may be made at any time. In addition, you may transfer the investment of all or part of your Plan account invested with a funding agent (e.g., an insurance or investment company offering annuity contracts and/or custodial accounts) other than Diversified to a Plan account at Diversified. This is often referred to as an “exchange.” However, you may not exchange your Plan account with Diversified to be invested with another 403(b) funding agent. Please call Diversified at 800.394.5240 for more information.

CAN I WITHDRAW MONEY FROM MY AFTER-TAX RETIREMENT SAVINGS PLAN ACCOUNT?

You may withdraw money from your after-tax account before your termination of employment with Trinity Health up to two times each calendar quarter. Each withdrawal must be at least \$100, or your full account balance, if your account balance is less than \$100. If you have not attained age 59½, a 10 percent IRS early withdrawal penalty is assessed on the taxable amount of the distribution, unless it is rolled over.

WHAT HAPPENS TO MY AFTER-TAX BENEFIT IF I TRANSFER TO ANOTHER TRINITY HEALTH LOCATION?

If you are making after-tax contributions and you transfer to a participating Employer that is not a former Holy Cross location, you will not be able to continue contributing after-tax dollars to the Plan.

ARE LOANS AVAILABLE FROM MY PRE-TAX ACCOUNT AND/OR ROLLOVER ACCOUNT?

Yes, you may obtain a loan from the Plan by calling Diversified at 800.394.5240 or by logging onto the Retirement Program website at <https://retirementprogram.trinity-health.org>. All loans will be made in accordance with the following guidelines:

Minimum Loan

The minimum loan is \$500.

Maximum Loan

The maximum amount you may borrow is determined by your account balance. You may borrow up to the lesser of 50 percent of your Plan account balance attributable to pre-tax contributions (excluding catch-up contributions) and rollover contributions or \$50,000 reduced by your highest outstanding loan

balance during the past 12 months. If you participate(d) in both the Trinity Health 401(k) and 403(b) Retirement Savings Plans, the amount of your highest outstanding loan balance from either plan will be deducted from the amount you are allowed to borrow.

Loan Processing Fee

You will be charged a one-time fee of \$75. This fee will be deducted from the balance of your account.

Loan Modeling

To receive information on the maximum loan amount available, interest rates, repayment schedules for various loan amounts, and loan durations for a new or existing loan, you may call Diversified at 800.394.5240. Contact the Plan Administrator for additional information.

Duration

You can elect to pay back the loan in one to five years for general purpose loans with payments made via payroll deduction each pay period. If the loan is used to purchase your principal residence, you can extend the repayment schedule up to a maximum of 15 years. The repayment schedule may also be extended for periods of your “qualified military service.”

Source of Assets

Plan loan assets are borrowed on a fund basis starting with the most conservative fund you are invested in at the time of the loan. Associate pre-tax contributions (excluding catch-up contributions) and rollover amounts are used to satisfy the amount of the loan requested. If you want to borrow money you have invested in the Schwab account, you must first transfer this money back to Diversified.

Interest Rate

The interest rate charged to you on a Plan loan is the prime rate as reported in *The Wall Street Journal* on the date the loan is originated plus one percent. The interest rate is generally fixed for the entire term of the loan. However, the interest rate may be adjusted during a period of military leave to the extent required by law. Contact the Plan Administrator for additional information.

Number of Loans

You may have only one loan, per plan, outstanding at any one time, subject to the maximum dollar amount loan restrictions.

Promissory Note

If you choose to receive the loan proceeds by Direct Deposit (ACH) into your checking or savings account, you must electronically sign a Loan Note and Security Agreement. The Loan Note and Security Agreement will contain a promissory note, security agreement, and truth-in-lending disclosures. If you choose to receive the loan proceeds by check, you will receive a promissory note, security agreement, and truth-in-lending disclosures as a result of your loan request. By endorsing or negotiating the loan check you agree to the terms of the promissory note and security agreement.

Payroll Deduction Repayments

Loan payments will be withheld from your paycheck and are remitted by the Employer with each deposit to Diversified. The payroll repayment frequency may be weekly, bi-weekly, semi-monthly, or monthly, depending on the Employer's payroll cycle.

Prepayment Restriction

Repayment in full can be made at any time.

Termination

If you have an outstanding loan when you separate from service and postpone the distribution of your Plan account balance, you must contact Diversified at 800.394.5240 to make arrangements for continued repayments.

Default

If a participant misses a loan payment during a calendar quarter, the loan is considered late. Unless the late payment is corrected in a timely manner, the remaining outstanding loan balance plus accrued interest will be reported as a taxable "deemed" distribution to the participant.

To correct missed loan payments, the payments must be received by Diversified prior to the last day of the quarter following the quarter in which the payments were missed. Missed payments can be made up by increasing the payroll deduction amount as a multiple of the standard repayment amount or by having the participant remit his/her missed payment to Diversified.

If a missed payment is not received by the last day of the quarter following the quarter in which the payment was due, the loan will be in default and the participant will receive a Form 1099R from Diversified. The 1099R will report the amount of the principal outstanding, plus accrued interest through

the date of default, which must be included as taxable income when the participant files his/her tax return. The Plan will continue to carry this loan, for purposes of calculating the amount available for future loans, as a “defaulted loan” until the participant has a distributable event such as termination of employment or retirement. A participant will be prohibited from taking out a new loan from the Plan after they have defaulted on a prior loan.

You may not be required to make loan payments during your “qualified military service,” and your failure to make payments during a period of “qualified military service” may not cause you to default on a loan. Contact the Plan Administrator for more information.

CAN I WITHDRAW FUNDS FROM MY ACCOUNT IF I SUFFER A FINANCIAL HARDSHIP?

Hardship withdrawals are governed by tax law and the Plan provisions. Withdrawals will be permitted only in cases of immediate and significant financial need, where the funds are not readily available from other sources. You may take a hardship withdrawal from your Plan account balance attributable to pre-tax contributions (excluding catch-up contributions), rollover contributions, and/or transfer contributions, but generally excluding any of the investment earnings on these contributions. Early withdrawals (prior to age 59½) are normally subject to a 10 percent IRS early distribution tax and ordinary taxation. A participant can elect to have 10 percent income tax withheld from his/her hardship distribution. Only one hardship withdrawal request is permitted during any one Plan Year. If approved for a hardship withdrawal, you must cease all pre-tax contributions to the Plan for a period of six months.

Hardship distributions are allowed only for the following:

- Payment of uninsured medical and/or hospital expenses incurred by a participant or his/her spouse, dependent, or designated Beneficiary,
- Purchase of a participant’s principal residence (excluding mortgage payments),
- Prevention of eviction from or foreclosure on the mortgage of a participant’s principal residence,
- Paying post-secondary education expenses for up to the next 12 months for a participant or his/her spouse, dependent, or designated Beneficiary,
- Payment of funeral or burial expenses for the participant’s deceased parent, spouse, child, other dependent, or designated Beneficiary, and
- Payment of expenses to repair damage to the participant’s principal residence that would qualify for a casualty loss deduction under Code Section 165 (determined without regard to whether the loss exceeds 10 percent of adjusted gross income).

To qualify for a hardship distribution, you must make sure no other resources of funds are reasonably available and must first obtain all available distributions and all non-taxable loans, including loans available under the 401(k) and 403(b) Retirement Savings Plans.

A financial hardship distribution cannot exceed the amount required to meet the financial need created by the hardship, but may include monies necessary to pay federal, state, or local income tax and penalties resulting from the distribution.

ARE THERE OTHER INSTANCES IN WHICH A WITHDRAWAL FROM MY PLAN ACCOUNT IS PERMITTED?

Upon the attainment of age 59½, one time per calendar quarter you may elect a distribution for any reason of all or a portion of your vested account balance. Such distributions are governed by tax law. The distribution is subject to normal income tax, but the 10 percent early distribution tax is not applicable.

WHEN CAN BENEFITS BE PAID?

Your own contributions and vested Employer contributions are generally payable in the event of your termination from employment with Trinity Health, reaching age 59½, or death.

Termination of Participation for Any Other Reason

All associates who have a severance from employment with Trinity Health may contact Diversified to discuss the distribution of their Plan account balances.

- When you separate from service, you may, but are not required to, elect a distribution of your account balance in one of the forms described in this SPD. You can request the forms required for a distribution by contacting Diversified.
- You are required to start receiving minimum distributions from your account by the April 1st of the year following the later of:
 - The year you terminate employment with Trinity Health, or
 - The year you attain age 70½.

A request for payment of your Plan benefit will be submitted to Diversified, who shall make a determination of your right to receive a benefit payment. If your request is fully or partially denied, you will receive written notice giving the specific reason(s) for the denial.

WHAT ARE THE BENEFIT PAYMENT OPTIONS?

Any Plan benefit other than a death benefit will be paid to you in the form you elect at the time the benefit becomes payable. When electing your form of benefit, you may choose one of the following options:

- A single lump sum,

- Installment payments over a specified number of years not to exceed the combined lives or life expectancies of you and your spouse or other designated Beneficiary,
- A direct rollover to another qualified retirement plan or IRA, or
- A series of partial lump sum distributions of at least \$500. Only one partial lump sum distribution is permitted each calendar quarter.

Death Benefits

In general, benefits from the Plan will be paid to your Beneficiary in one of the following forms as elected by you prior to your death:

- A single lump sum,
- Installment payments over a specified number of years not to exceed the life or life expectancy of your spouse or other designated Beneficiary,
- Direct rollover to another qualified plan or IRA (if your Beneficiary is not your spouse, a direct rollover may be made only to an IRA that is established on behalf of the designated Beneficiary and that will be treated as an “inherited IRA”), or
- A series of partial lump sum distributions of at least \$500. Only one partial lump sum distribution is permitted each calendar quarter.

If you do not elect a method of payment prior to your death, your Beneficiary shall select the method of payment.

If a participant dies after distribution of his/her account has begun, the remaining portion of the account will continue to be distributed at least as rapidly as under the method of distribution being used prior to the participant’s death.

WHAT IF A CLAIM FOR BENEFIT PAYMENTS IS DENIED?

The Plan Administrator (or its delegate) is responsible for determining the amounts payable from the Plan and advising each participant or Beneficiary of those amounts. The Plan Administrator (or its delegate) will either approve your application for benefits or explain why your claim is being denied (by referring to specific Plan provisions) and how applications are reviewed. If you disagree with a decision, you or your authorized representative may ask for a review by submitting a written request to the Plan Administrator. Your request should include the issues and comments you feel are important. You also may review pertinent documents if you wish.

HOW ARE FORFEITURES ALLOCATED?

Forfeitures will occur when a participant who is not vested in Employer Matching Contributions and/or Employer Discretionary Contributions terminates employment. Forfeitures of non-vested Employer Matching Contributions and/or Employer Discretionary Contributions are applied to reduce Employer Matching Contributions and/or Employer Discretionary Contributions, respectively, if any, or to pay administrative expenses of the Plan.

CAN AMOUNTS ACCUMULATED UNDER THIS PLAN BE TRANSFERRED TO ANOTHER PLAN?

Yes, if your employment with Trinity Health terminates, your vested Plan account balance can be directly rolled over to another employer's qualified retirement plan, 403(b) plan or certain governmental 457(b) plans (if the plan you select accepts rollovers) or to an IRA. This procedure would avoid the 10 percent early distribution penalty that may apply as well as current income taxation of the amount transferred (including the 20 percent mandatory withholding tax).

WHAT HAPPENS TO THE MONEY IN THE PLAN?

Subject to your investment direction, the funds in the Plan are invested in the investment options described on the Retirement Program website at <https://retirementprogram.trinity-health.org>.

WHAT HAPPENS TO MY ACCOUNT IF I LEAVE FOR MILITARY DUTY?

If you are on military duty and return to employment with a participating Employer within the prescribed period of time, you may make any pre-tax and/or after-tax contributions to the Plan that you would have made had you been working for a participating Employer during your military leave. Such contributions will be based on the Compensation you would have received from a participating Employer if you were not on military duty. If this amount of Compensation is not reasonably determinable, Compensation will be based on the average rate of Compensation you received from your participating Employer during the twelve months before your military duty began (or, if you were employed less than twelve months before your military duty began, the average rate of Compensation you received from your participating Employer during that period of employment). If you decide to make up pre-tax contributions to your account and your Employer made Employer Matching Contributions to participants' Plan accounts while you were on military duty, upon your timely return to employment with your Employer, your Employer will credit your Plan account with the appropriate Employer Matching Contributions. If your Employer made any Employer Discretionary Contributions while you were on military duty, upon your timely

return to employment with your Employer, your Employer will credit your Plan account with the appropriate Employer Discretionary Contributions.

WHO CONTROLS THE INVESTMENTS OF THE PLAN?

You may direct the investment of your account by contacting your local Diversified On-Site Representative, calling Diversified at 800.394.5240, or logging onto the Retirement Program website at <https://retirementprogram.trinity-health.org>. When you direct the investment of your account, your interest in the Plan assets will then be segregated into a separate account, and you will direct the custodian of the Plan assets to invest such segregated account in such investments as the custodian is authorized to invest. In addition to the foregoing, investment directions must be made in accordance with the following procedures, which have been adopted by the Plan Administrator:

1. Diversified representatives assigned to the Plan will be responsible for providing information to participants concerning the Plan's investment direction feature.
2. You may direct future investments in your account on a daily basis by using the telephone number provided to you by the Plan Administrator. Transfers of existing assets generally may be made daily.
3. Direct stock investments are not allowed.
4. All participants providing investment direction shall receive the following information from their Diversified representative:
 - a) A description of the investment alternatives available under the Plan and, with respect to each investment alternative, a general description of the investment objectives and risk and return characteristics of each alternative, including information relating to the type and diversification of assets comprising the portfolio of the designated investment alternative.
 - b) A description of any transaction fees and expenses that affect your account balance in connection with purchases or sales of interests in investment alternatives.
 - c) In the case of an investment alternative that is subject to the Securities Act of 1933, and in which you previously had no assets invested, you will receive a copy of the most recent prospectus that is provided to the Plan (if any) immediately following your initial investment.
 - d) Voting, tender, and similar rights are passed through to you under the terms of the Plan. Consequently, subsequent to your investment in an investment alternative, you will receive any materials provided to the Plan relating to the exercise of voting, tender, or similar rights that are incidental to the holding of the investment, as well as a description of or reference to Plan provisions relating to the exercise of voting, tender, or similar rights.

5. No investment instructions will be honored where it is clear to the Plan Administrator that to do so would constitute a prohibited transaction or generate taxable income to the Plan.
6. All participants providing investment direction shall receive the information listed below on request:
 - a) A description of the annual operating expenses of each designated investment alternative that reduce the rate of return to participants, and the aggregate amount of such expenses expressed as a percentage of average net assets of the investment alternative.
 - b) Copies of any prospectuses, financial statements and reports, and other materials, to the extent such information is provided to the Plan.
 - c) A list of the assets comprising the portfolio of each designated investment alternative that constitute “plan assets,” the value of each such asset, and, with respect to assets that are fixed rate investment contracts issued by a bank, savings and loan, or insurance company, the name of the issuer of the contract, the term of the contract, and the rate of return on the contract.
 - d) Information concerning the value of shares or units in designated investment alternatives, as well as the past and current investment performance of such alternatives, determined net of expenses, on a reasonable and consistent basis.
 - e) Information concerning the value of shares or units in designated investment alternatives held in the account of the participant.

The Plan Administrator has the right to change the service provider and investment options available under the Plan at any time.

ARE THERE ANY PLAN FEES?

The fund options have investment management fees. These fees vary by fund and are available in the fund’s prospectus. The Investment Review Subcommittee monitors the fund options and fees on a quarterly basis in accordance with the Plan’s Investment Policy Statement and makes necessary changes. In addition, if you elect the PCRA option for the investment of your account, you will pay a flat annual account fee. Further, a loan fee may apply if you obtain a loan from the Plan.

DOES THE FEDERAL GOVERNMENT INSURE MY RETIREMENT SAVINGS PLAN BENEFITS?

The benefits provided by the Plan are not insured by the Pension Benefit Guaranty Corporation because the provisions of the Employee Retirement Income Security Act of 1974 (ERISA) dealing with plan termination insurance do not apply to this type of plan.

Plan Legal Information

WHAT HAPPENS TO MY PLAN ACCOUNT BALANCE IN THE EVENT I GET DIVORCED AND PART OF THE SETTLEMENT INCLUDES A QUALIFIED DOMESTIC RELATIONS ORDER?

If you are divorced, the court may enter a Qualified Domestic Relations Order (QDRO). QDROs specify that a part of your retirement benefit be paid to someone else (such as a spouse, former spouse, child, or other dependent). The Plan allows for immediate distribution to alternate payees. All distributions to alternate payees shall be in the form of a single lump sum payment. You will be notified if the Plan Administrator receives a QDRO and what effect the QDRO has on your Plan account balance. You may obtain a copy of the Plan's procedures governing QDRO determinations from the Plan Administrator without charge. Model QDRO forms are available.

CAN THE PLAN BE AMENDED OR TERMINATED?

Participation in the Plan is not a guarantee of continued employment with Trinity Health, nor is it a guarantee that the retirement benefit levels will remain unchanged in future years. Trinity Health intends to continue the Plan indefinitely, but reserves the right to amend, suspend, or terminate the Plan at any time. If the Plan is wholly or partially terminated, the participants affected will become fully vested in the benefits they earned as of the date of plan termination, and distribution would be made in accordance with provisions of the Plan.

The Plan may not be modified or amended simply by representations, oral or otherwise, that may be made to you concerning the Plan. Accordingly, you should not consider the Plan to have been amended based on assertions made by a supervisor or a Human Resources representative, for instance. If you believe that you have received information that is contrary to the terms of either the Plan or this SPD, please contact the Plan Administrator for clarification or confirmation.

WHAT IS THE PLAN YEAR?

The Plan Year is the 12-month period commencing on January 1 and ending on December 31.

WHAT HAPPENS TO MY BENEFIT IN A MERGER, CONSOLIDATION, OR TRANSFER?

If the Plan is merged or consolidated with another plan, or your account balance is transferred to another plan, your retirement benefit under that other plan will be equal to at least the amount to which you would be entitled if the Plan had been terminated just before the change.

IS THERE A MAXIMUM BENEFIT?

The Code limits the maximum annual contributions to the Plan and the Compensation that may be considered under the Plan in a single year. If these maximums affect you, you'll be notified.

Important Plan Information

Trinity Health 403(b) Retirement Savings Plan

Plan Number: 011

Employer Identification Number: 35-1443425

Plan Year is the same as calendar year, January 1 – December 31

■ **403(b) Retirement Savings Plan Administrator**

Trinity Health Corporation
34605 Twelve Mile Road
Farmington Hills, MI 48331
800.793.4733
248.489.6029 (facsimile)
Email: franks@trinity-health.org

■ **Custodian of 403(b) Plan Assets**

State Street Bank and Trust Company
200 Claredon Road
Boston, MA 02116-5021

■ **Service Provider**

Diversified Investment Advisors
4 Manhattanville Road
Purchase, NY 10577
800.394.5240

Type of Plan: Defined Contribution

AGENT FOR SERVICE OF PROCESS

The law requires someone to be named as Agent for Service of Process. That is, someone to whom court papers may be given officially if a court dispute does arise. The person currently named as the Agent for Service of Process is CT Corp., which may be served with process at 30600 Telegraph Road, Bingham Farms, Michigan 48025. Process also may be served upon the Plan Administrator at the address given above.

Appendix A

Description	Retirement Compensation	Retirement Hours of Service
Base Worked Hours/Compensation		
Base Hourly Wages or Salary	Yes	Yes
Overtime/Double time	Yes	Yes ¹
Back Pay/Lost Wages	Yes	Yes
Retroactive Pay (retroactive pay increase)	Yes	No ²
Holiday Pay – Worked	Yes	Yes ³
Leasing Out	Yes	Yes
Educational Opportunity Pay (seminar)	Yes	Yes
Lump Sum Payouts of Compensation when employee is not also getting any base pay	Yes	Yes ⁴
Student Stipends Compensation for work when employee is not also receiving base pay (not tuition reimbursement)	Yes	Yes ⁵
Base Non-Worked Hours/Compensation		
Holiday Pay – Not Worked	Yes	Yes
Call Back Pay	Yes	Yes
Jury Duty	Yes	Yes
Union Pay (Time spent performing Union duties)	Yes	Yes
Vacation/Sick Pay	Yes	Yes
Bereavement Pay	Yes	Yes
Low Census Paid	Yes	Yes
Suspension Pay – if employee instructed to stay home and continues to be paid while disciplinary dispute is resolved	Yes	Yes
On Call Hours/Compensation		
On Call Paid	Yes	Yes
Stand By Pay	Yes	Yes
On Call Not Paid	No	No

¹ Hours are credited at 1 hour per hour actually worked, regardless of pay multiplier.

² Retroactive Pay is additional compensation for hours previously credited, so no additional hours are due.

³ Hours are credited at 1 hour per hour actually worked, regardless of pay multiplier.

⁴ Hours should be pro-rated by dividing lump sum amount by the employee's normal hourly pay rate.

⁵ Hours should be pro-rated by dividing lump sum amount by the employee's normal hourly pay rate.

Description	Retirement Compensation	Retirement Hours of Service
Premiums & Differentials ⁶		
Call Back Premiums	Yes	No
Overtime Premiums	Yes	No
Charge nurse premium	Yes	No
Baylor Hours – 36 hour work week (nurse works 3 12-hour shifts but is paid for 40 hours – treated as a premium)	Yes	No
Emergency Administrative Pay Paid when employee is called in during exceptional circumstances, such as blizzard conditions	Yes	No
Holiday Premiums	Yes	No
Shift Differentials	Yes	No
Service Differentials	Yes	No
Preceptor (nurse trainer) Pay as hourly differential	Yes	No
Individual Productivity & Incentive Pay ⁷		
Administrative duties for salaried employees not addressed by base pay	Yes	Yes
Base Pay that is tied to productivity rather than qualitative results	Yes	Yes
Individual based Incentives, such as pay for RVUs	Yes	Yes
Commissions	Yes	Yes
Piecework	Yes	Yes
Bonuses/Pay for Performance/Team Incentives		
Bonuses (based upon work efforts)	Yes	No
Longevity bonuses	Yes	No
Team Based Incentives	Yes	No
Variable Incentive/Pay for Performance (including SEC exceptional pay at Silver Spring, for non management staff)	Yes	No
Pay at Risk	Yes	No
Gain Sharing	Yes	No
Retention Bonus	No	No
Sign on Bonus	No	No
Referral Bonus	No	No

⁶ Premiums and Differentials are earnings codes used to credit additional compensation for hours already credited as base pay; only compensation is mapped.

⁷ For pension purposes, the hours will be pro-rated based on on-call compensation divided by base pay rate.

Description	Retirement Compensation	Retirement Hours of Service
Other compensation and awards		
Awards	Yes	No
Bequest for special department	Yes	No
Merit Pay	Yes	No
Honorariums	Yes	No
Lump Sum Payouts of Compensation when employee is also getting base pay	Yes	No
Chaplain Housing allowance ⁸	Yes	No
Preceptor (nurse trainer) Pay as lump sum	Yes	No
Student Stipends Compensation for work when employee is also receiving base pay (not tuition reimbursement)	Yes	No
PTO / Sick / Vacation		
PTO actually taken except when employee is also on short term disability	Yes	Yes
Salary continuation in lieu of PTO for Executives	Yes	Yes
PTO paid at severance (termination), paid when status changes, involuntary cash outs of PTO	401k/403b only	No
FMLA leave – regular salary paid <i>Includes new “Military care” FMLA</i>	Yes	Yes
FMLA leave – regular salary not paid	No	No
Transfer of PTO to an associate	No	No
Cash in of PTO (sell back of PTO at open enrollment)	No	No
PTO and Sick Bank paid supplemental to Short Term Disability (not paid at term) ⁹	401k/403b only	No
PTO and Sick Bank paid supplemental to Workers Compensation (not paid at term)	Yes	Yes
Taxable Donations from PTO to a Charity	401k/403b only	No

⁸ Chaplain housing allowances are credited only when actually paid to the chaplain; when housing is paid for by the Employer and the chaplain’s gross compensation is adjusted for tax purposes no credit is given.

⁹ STD hours and compensation are computed for retirement purposes based on duration of STD status, budgeted hours per week, and base pay rate; supplemental PTO/Sick are included in this computation and as such are not credited here.

Description	Retirement Compensation	Retirement Hours of Service
Non-taxable donations from PTO to a charity (i.e. Katrina tax exempt donation)	No	No
Short Term Disability ¹⁰		
Short term disability	Yes	Yes
Salary continuation in lieu of STD Benefits for Executives	Yes	Yes
Severance		
Notice Period Pay Employee is paid to stay home to consider severance/future options	Yes	Yes
Notice Pay (Boise) – told staff to stay home, and pay them one last week of regular pay. The organization would then terminate their employment.	No	Yes (501 hrs max)
Salary Continuation paid after last day physically worked	No	Yes (501 hrs max)
Severance Pay	No	Yes (501 hrs max)
Severance Pay received from one MO, but the employee is still working at another MO	No	No credit at terminated MO
Pay in lieu of reduction in service (partial severance). To make whole an employee when moved to a lower paying and/or reduced hours position	No	Pro Rated for hours only
Reimbursements		
Code Section 125 Reimbursements	No	No
Expense Reimbursements	No	No
Tuition Reimbursements	No	No
Recruitment Scholarships	No	No
Transition Incentive (Hackley) to offset cost of lengthy commute	No	No
No credit in pension or 401k/403b plans		
Moving Allowance	No	No
Loan Forgiveness	No	No
Outplacement Services Pay	No	No

¹⁰ STD hours and compensation are computed for retirement purposes based on duration of STD status, budgeted hours per week, and base pay rate; STD hours and compensation reported by payroll feeds are not used. STD is capped at a maximum of 501 hours per incident.

Description	Retirement Compensation	Retirement Hours of Service
Capital Accumulation	No	No
Restoration Plan	No	No
Equity Trust Payments	No	No
Adoption Pay	No	No
Auto Allowance	No	No
Dues of any nature	No	No
Workers Comp payments	No	No
Companion Travel Pay	No	No
Long Term Disability benefits	No	No
Group Term Life Benefits	No	No
Fringe Benefit payments	No	No
Imputed Income of any kind	No	No
Payments for medical waivers/opt outs	No	No
Payments/withdrawals from a qualified retirement plan	No	No
Contributions to Deferred Comp Plan	No	No
Contributions to Top Hat Plan	No	No
Time off without Pay	No	No
Leasing in (including statutory associate)	No	No
Comp over IRS 401(a)(17) Limit	No	No
Payments from Deferred Comp Plans	No	No
Payments for Non compete contracts	No	No
Flexible Benefits	No	No
Low Census Not Paid	No	No
Raffle Winnings	No	No
Taxable non cash items (i.e. Gift Cards, discount for memberships to health clubs, PRV points for redemption value, gift certificates, points programs)	No	No

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